

**APPLICATION FOR CONSTRUCTION  
AND/OR OCCUPANCY COMPLIANCE CERTIFICATE**  
City of Monona, Iowa

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_  
Address: \_\_\_\_\_ Certificate No. \_\_\_\_\_  
\_\_\_\_\_ Phone: \_\_\_\_\_

- I hereby request:
- Construction Compliance Certificate
  - Occupancy Compliance Certificate
  - Build
  - Alter Buildings or Structures

On Described Premises: \_\_\_\_\_  
\_\_\_\_\_

Proposed Improvements: \_\_\_\_\_

Construction Materials: \_\_\_\_\_

Parcel No. \_\_\_\_\_ Zoning District: \_\_\_\_\_

Front Yard Setback: \_\_\_\_\_ Dimensions: \_\_\_\_\_

Side Yard Setback: \_\_\_\_\_ Estimated Cost: \$ \_\_\_\_\_

Rear Yard Setback: \_\_\_\_\_ Off-Street Parking: \_\_\_\_\_

Signage: \_\_\_\_\_ On-Street Parking: \_\_\_\_\_

Principal Use: \_\_\_\_\_

Accessory Use: \_\_\_\_\_

Other Information \_\_\_\_\_

I Certify that the above information is true and accurate and that the construction and use as noted will comply with 'Certificate' specifications and Zoning Ordinances in all respects, knowing the construction may be monitored for 'Compliance' with issued Certificate. Failure to comply will result in penalties and corrective action as specified in the Monona Code of Ordinances Chapter 40.

My signature hereto attached confirms I am fully aware and understand the requirements of this permit.

Applicant Signature: \_\_\_\_\_

Site Plan

Please draw your existing property with new structure. Label Distances from Property Lines. Label the Front, Side & Rear of property [Or attach a separate site plan drawing]

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**FOR USE BY ADMINISTRATIVE OFFICER**

Special Exception     Variance Required    Describe: \_\_\_\_\_

Construction Compliance Certificate is hereby     Granted     Denied

Certificate No. \_\_\_\_\_    Date: \_\_\_\_\_    Fee: \$ \_\_\_\_\_

Reason for Denial \_\_\_\_\_

Occupancy Compliance Certificate is hereby     Granted     Denied

Certificate No. \_\_\_\_\_    Date: \_\_\_\_\_    Fee: \$ \_\_\_\_\_

Reason for Denial \_\_\_\_\_

Signed: \_\_\_\_\_, Administrative Officer